

Obtaining Academic Credit: *U.S. School Form*

Student Name _____

Current year: Freshmen/Sophomore/Junior/Senior _____

High School _____

Program Duration: year/semester _____

Program during: Freshmen/Sophomore/Junior/Senior _____

Section 1: To be completed by a School Counselor, before the student departs for host country.

This form is intended to outline the arrangement – determined and agreed to by the school counselor, student, and parent – for obtaining academic credit for course work taken abroad, in order for the student to meet graduation requirements. While abroad on his/her exchange program, the student will be enrolled in a local high school and will live with a host family. The educational benefits of an immersion study abroad program include language acquisition, cultural competency, and hands-on experience of world history, sociology, and geography, supplemented by classes taken at the host school.

School Counselor Steps:

1. Indicate the courses typically required by your high school to meet graduation requirements, during the year/semester the student will be studying abroad. If more space is needed, attach additional sheets.
2. Select the box(es) representing the accept method(s) by which the student can obtain academic credit for the courses indicated.

Subject	Detail	Host Country School course	Summer/Night Course	Community College Course	Independent Study/ Web-based course	Required to be taken at U.S. high school

The student is responsible for providing documentation of courses taken as outlined above. Host school credit documentation may include: host school academic form and/or transcripts and teacher evaluations from host school. If documentation is provided to show that the student has acquired necessary course work, as outlined above, he/she will receive credit from our school.

U.S. School Counselor/Principal (print) _____

Counselor/Principal (signature) _____

Date _____

Section 2: To be completed by the student and his/her parents or legal guardians.

I understand that it is my responsibility to follow the agreement, as outlined above in order to receive credits and meet graduation requirements. I understand it is my responsibility to provide documentation for my course work abroad and in the U.S. to provide to my school.

Student (print) _____

(signature) _____

Date _____

Parent/Legal Guardian (print) _____

(signature) _____

Date _____

Both the school and the student should have a record of this agreement.